

HOLTON PARISH COUNCIL

The Holton Parish Council meeting was held in Holton Village Hall on Monday 11th February 2019 starting at 7.30 pm

Present:

Chairman Robert Barter
Councillor Allan East
Councillor Anthony Yeates
Councillor Roger Farrow
Councillor Brian Pridmore
Parish Clerk Sonja Barter

Also present: John Walsh (District Councillor) Tim Bearder (County Councillor) Paul and Marnie Barnard, Chris Roerig, Tina Wraith, Leigh Smith (Home Close).

1. Apologies: None

1a. Declarations of interest: Allan East would not take part in any discussion on Planning Application P19/SO114/FUL. Home Close, Holton.

OPEN FORUM

Leigh Smith of Home Close, Holton discussed his planning application P19/SO114/FUL and answered questions from those present. Written objections have been received from Jon Tilbury of Old Worcesters and the residents of Beech House both neighbours of Home Close.

John Walsh informed the Council on matters relating to the Local Plan and the Expressway. Issues raised about litter on A40 and A418 – report on Fix my Street OCC Highways. If not the responsibility of Highways they will forward to the relevant authority which would be SODC in this case

Tim Bearder updated the PC on County Council matters, BBOWT response to the Local Plan.

2 **To confirm the Minutes of the Meeting** of the Council held on Monday 14th January 2019 which had been circulated to all councillors before the meeting

Proposed by Robert Barter

Seconded by Allan East

All agreed

Agenda item 11. Planning Application brought forward:

11. Planning Applications

P19/SO114/FUL. Home Close, Holton. OX33 1QF

Demolition of existing 4 bed dwelling and construction of 1 x 2 bed detached dwelling and 2 x 2 bed semi-detached dwellings. Improvements to access road, parking and landscaping works.

Discussions took place and it was agreed unanimously that the Parish Council had No Objections to this application but wish the following comments to be taken into account:

The proposed velux windows to be positioned as stated in the plans at 1.8m from the floor to avoid overlooking issues.

The suggestion from Highways that a 'rumble strip' be incorporated in the driveway to be opposed. Holton PC can see no necessity for this and suggest that any such measures would have an adverse audible effect on the neighbouring property 'Old Worcesters' which lies alongside this driveway.

3. Matters Arising from the Minutes:

None

4. Traffic, Road and Highway Matters

Highways entrance conditions - Highways contacted again and they are investigating the progress of the scheme and will report back.

5. Financial Matters

a. Accounts submitted for payment

Clerk's Salary February	373.00
Clive Laman Village Maintenance January	108.00
Holton Village Hall hire January	13.00

b. Bank balances after paying above cheques and money received.

Deposit	£8686.12
Current	£681.44

c. Internal Audit Report

The Internal Audit Report dated 24th January 2019 has been completed by Philip Hood of Arrow Accounting. The report has been circulated to all Parish Councillors. No issues had been raised and the Council has been found to have sound arrangements in place to satisfy itself that its systems of internal financial control are both adequate and effective. There are approval and authorisation controls and there is a clear audit and management trail for financial transactions.

It was proposed by Robert Barter and seconded by Anthony Yeates that the Clerk's Report and the Internal Audit Report of 24th January 2019 be accepted and the accounts paid.

All Agreed

6. District/County Councillors

Reported in Open Forum

7. Churchyard

Awaiting plan of the proposed site.

8. Neighbourhood Plan

WNP have submitted comments on the Local Plan and awaiting finalisation of the Neighbourhood Plan before public consultation.

9. Local Plan

The Parish Council has submitted a response to the Local Plan along with many responses from villagers

10. Oxford/Cambridge Expressway

Various local groups formed to oppose the Expressway. Holton to join in with the Expressway Action Group and local parishes.

11. Planning Applications

Dealt with earlier in the agenda.

12. Planning Decisions (South Oxfordshire District Council)

P18/S1809/HH. Holton Place, Holton. OX33 1PR.

Single storey three bay garage out-building at Holton Place.

Appeal allowed

P18/S3588/T56. Wheatley Park School, Holton. OX33 1QH

Erection of 20 m monopole to support six telecommunications antennas for shared use by EE and Three UK.

Granted

13. Reports.

Holton Village Hall Management Meeting February report: Film Night 15th February. Wheatley Play and Activity Day - Meeting on February 11th before PC meeting attended by Anthony Yeates. Activity Day to be held on Saturday 6th July on Holton Playing Fields. Financial support from Holton Parish Council – amount to be decided.

14. Publications/Letters and Forthcoming Events.

Great British Spring Clean dates 22 March – 23 April 2019. Holton to hold a Village Spring Clean on Saturday 13 April starting at 10.00 am from Holton Village Hall.

District/Parish Council Elections will be held on 2 May. Nomination papers to be completed and handed in by April 3 2019.

Oxford Plan Consultation 11 February – 25 March.

NAG Meeting – 18 March.

15. Items for discussion and/or referral to a future meeting

None

16. Date of next meeting. The next Parish Council Meeting will be held on Monday 18th 2019 starting at 7.30 pm in Holton Village Hall Committee Room.

Note meeting to be held on the third Monday of March due to Village Hall booking on the second Monday.

There being no further business the meeting closed at 9.30 pm.