

HOLTON PARISH COUNCIL

The Holton Parish Council meeting was held in Holton Village Hall on Monday 12<sup>th</sup> November 2018 starting at 7.30 pm

**Present:**

Chairman Robert Barter  
Councillor Allan East  
Councillor Roger Farrow  
Councillor Brian Pridmore  
Parish Clerk Sonja Barter

**Also present:**

1. **Apologies:** Anthony Yeates, John Walsh
- 1a. **Declarations of interest:** None
  
2. **To confirm the Minutes of the Meeting** of the Council held on Monday 8th October 2018 which had been circulated to all councillors before the meeting

Proposed by Robert Barter

Seconded by Allan East

**All agreed**

**3. Matters Arising from the Minutes:**

Commemorative Tree to mark the end of WW1 has been delivered and will be planted in the Orchard. .

Play equipment – Allan East has collected ideas from villagers and has talked to play equipment designers and providers. Prices have been obtained and grant funding has been explored. SODC would likely award a grant for up to 50% of the total costs but would need a financial input from the Parish Council to confirm the commitment of the village to such a scheme. Wren, Asda and other grant sources to be investigated.

The decision process for the Slaymaker application came under the 'Other category' and as such could be a Planning Officer decision and did not go to a full Planning Committee.

Slaymaker Highway entrance planning condition that it is to be constructed strictly in accordance with the local highway authority's specifications. A letter has been sent to Highways licensing and street works team and a copy to Keith Stenning requesting that this condition be enforced by Highways.

#### 4. Traffic, Road and Highway Matters

Removal of vegetation by kerbing on Waterperry Road – Craig Hargreaves has carried out this work.

Water mains work has been completed in the village. Thames Water have been contacted regarding re-instatement of the verges and replacement of damaged kerbing around the Village Green area, a broken GPO concrete cover surround near the Old Bakehouse and damage to the road surface between the two Slaymaker entrances. The contact at Thames Water is Paula who had arranged for the road to be swept and for the attendance of the contractors for three days this month to carry out all the repairs.

20 mph speed limit – Work to start on signing and road markings on Thursday 15<sup>th</sup> November. The Clerk has agreed to meet the contractors at 10.00 am on the 15<sup>th</sup>.

#### 5. Financial Matters

##### a. Accounts submitted for payment

Clerk's Salary November	373.00
Clive Laman Village Maintenance October	153.00
R. Taylor Churchyard October	257.15
R. Taylor Orchard October	216.00
Holton Village Hall hire October	13.00
Craig Hargreaves kerb clearing W/Perry Road	165.00
Parish Councillor Allowance 5 @ £80.00	400.00
HPC Domain registration fee – 5 years	61.38

##### b. Bank balances after paying above cheques and money received.

Deposit	<b>£14,684.53</b>
Current	<b>£920.09</b>

##### c. CIL Funds

Received October 2017	-	£1,642.50
Received May 2018	-	£1,642.50
Received October 2018		£3,285.00
<b>Total CIL Funds</b>		<b>£6,570.00</b>

**d. Precept 2019/20**

The 2019/20 Precept was discussed and it was agreed that of the CIL money an amount of £3774.00 (£4409.00 including VAT) will pay the balance owing on the costs of installing the 20 mph signage leaving £2,796.00 to be allocated towards the Play equipment budget.

Other possible expenses would be bus shelter improvements around £800 which could be covered by a grant from our District Councillor, the legal costs and boundary costs involved with the land to be acquired for the Churchyard extension and local election costs due in May 2019.

The Chairman and Clerk to prepare precept figures for the next meeting.

It was proposed by Robert Barter and seconded by Allan East that the Clerk's Report be accepted and the accounts paid.

**All Agreed**

**6. District/County Councillors****7. Bus Shelter**

The Bus Shelter Christmas Open Day and Christmas Swap Shop will be held on Sunday 2<sup>nd</sup> December.

**8. Churchyard**

The Chairman and Clerk will be meeting Richard Hunt at the Church on Tuesday 13<sup>th</sup> November to discuss the land offer. Other Parish Councillors to attend if possible.

**9. Neighbourhood Plan and South Oxfordshire Local Plan**

WNP Committee have concerns over the amended planning application from Brookes and the housing numbers proposed which does not accord with the wishes of the WNP.

The final draft of the WNP will shortly be ready to be passed to the Consultees of which Holton PC is one for a final consultation.

**10. Planning Applications**

P17/S4254/O. Brookes University, Holton, OX33 1HX

Outline planning application for demolition of all existing structures and redevelopment of the site with up to 500 dwellings and associated works.

**Objection – detailed response sent.**

P18/S3503/FUL. Church Farm, Holton. OX33 1PR

Proposed extension and roof conversion to existing second floor flat and subdivision to create 1 additional flat. Erection of solar panels.

**No objection**

P18/S2582/HH. The Old Barn, Holton. OX33 1PR  
Amendment No. 1. An oak framed two bay garage with an upper floor storage area, accessed by an external staircase and change of use from a garage to stables.  
**No objection.**

P18/S3414/H Holton Cottage, Holton.  
Extension to existing garden building.  
**No objection.**

P18/S3588/T56. Wheatley Park School, Holton. OX33 1QH  
Erection of 20m monopole to support six telecommunications antennas.  
**Objection - Visual impact of 20 m pole at entrance to rural Green Belt village and inappropriate siting in an educational environment of over 1000 children.**

P18/S3665/FUL. Wheatley Pavilion, Holton. OX33 1QL  
Demolition of existing pavilion and changing rooms. Construction of new sports pavilion.  
**Concerns were expressed about the flat roof design and its relationship with the existing building to be retained. The Parish Council were disappointed that there had been no consultation prior to the submission of the planning application.**

Notice of Appeal: Ref. APP/Q3115/W/18/3210178  
P18/S1809/HH. Holton Place, Holton.  
Erection of a single storey three bay garage out-building.

**11. Planning Decisions (South Oxfordshire District Council)**  
none

**12. Reports.**  
Holton Village Hall Management Meeting November report: November 23<sup>rd</sup> Trivia Quiz, November 30<sup>th</sup> Friday night bar open and Jack Turner talk on the archaeological and geological finds from the fields of Holton.

**13. Publications/Letters and Forthcoming Events.**  
Dr Rogers Trust Minutes 17 April and Financial Statement 2017/18

Holton - new access road named Home Close and add addresses: Mill View House, High View, Orchard View and Home Close.

Notice of By-Election for a seat on the Oxfordshire County Council representing the electoral division of Wheatley.

Oxford to Cambridge Expressway Oxfordshire Parish Engagement Event. 29<sup>th</sup> November drop in sessions from 12.00 -19.00. Restricted to 2 Parish Councillors.

**14. Items for discussion and/or referral to a future meeting**

Xmas lights to be hung on the tree on village green on Sunday 2<sup>nd</sup> December from 2.00 pm

**15. Date of next meeting.** The next Parish Council Meeting will be held on Monday 10<sup>th</sup> December 2018 starting at 7.30 pm in Holton Village Hall Committee Room.

There being no further business the meeting closed at 10.30 pm.