

HOLTON PARISH COUNCIL

The Holton Parish Council meeting was held in Holton Village Hall on Monday 10th September 2018 starting at 7.30 pm

Present:

Chairman Robert Barter
Councillor Allan East
Councillor Roger Farrow
Councillor Anthony Yeates
Parish Clerk Sonja Barter

Also present: John Walsh (District Councillor)

1. **Apologies:** Brian Pridmore, Kirsten Johnson

1a. **Declarations of interest:** None

2. **To confirm the Minutes of the Meeting** of the Council held on Monday 6th August 2018 which had been circulated to all councillors before the meeting

Proposed by Allan East

Seconded by Roger Farrow

All agreed

3. **Matters Arising from the Minutes:**

None

Item 10 Planning Applications to be dealt with whilst the District Councillor was present.

P18/S2701/HH. Drakers, Holton. OX33 1QF

Removal of conservatory, erection of single storey rear extension.

No objections

P18/S2582/HH. The Old Barn, Holton. OX33 1PR.

An oak-framed two bay garage with an upper floor storage area, accessed by an external staircase.

No objections

4. **Traffic, Road and Highway Matters**

Removal of vegetation by kerbing on Waterperry Road – Reported to Highways – Deep clean Biffa do not undertake work on the Highway only the pavements so over to Highways.

Water mains work has started in the village – road closures access only allowed.

20 mph speed limit – Oxfordshire County Council Cabinet of Environment to decide on the proposal at their meeting on 13th September.

5. Financial Matters

a. Accounts submitted for payment

Clerk's Salary September	373.00
Clive Laman Village Maintenance August	99.00
R. Taylor Churchyard July and August	342.86
R. Taylor Orchard July and August	288.00
Public Works Loan D/D	1097.98
Oxford IT Support	76.50
Wheatley Park School Prize	50.00
Office Expenses	336.15
The Maple Tree grant 2018/19	750.00

Precept received 06/09/2018: £7553.00

b. Bank balances after paying above (excluding the £750 to the Maple Tree)

Deposit	£15,398.46
Current	£457.67

A further £1500 to be transferred from the Deposit account to cover the Maple Tree grant of £750 which was agreed at the meeting

c. CIL Funds

Received October 2017	-	£1642.50
Received May 2018	-	£1642.50
To receive at a later date	-	£3285.00

d. Audit – Philip Hood – Engagement Letter.

The Engagement letter and terms had been circulated to everyone and agreed. The letter and terms were signed and a copy returned to the Auditor.

It was proposed by Robert Barter and seconded by Allan East that the Clerk's Report be accepted and the accounts paid.

All Agreed

6. District/County Councillors

John Walsh reported on District Council business, awaiting the report on the Oxford/Cambridge preferred route and further progress on the Local Plan and chosen sites

7. Neighbourhood Plan

Roger Farrow reported on the Strategic Survey undertaken on behalf of the NP.

8. South Oxfordshire Local Plan -

9. Oxford Brookes – Further Planning application awaited.

10. Planning Applications

Dealt with earlier in the meeting.

P18/S2091/FUL Slaymaker, Holton, OX33 1PR

Extension to ancillary building to form a double garage and new residential access and turning point (as amended by plan received 6th August 2018)

Access finish issues raised with Planners and OCC Highways assurance received that access will be built in accordance with Highways regulations with measures to prevent gravel spill onto the Highway.

To query the status with the Planners of the two agricultural entrances and the use of the agricultural barn.

11. Planning Decisions (South Oxfordshire District Council

P18/S1809/HH Holton Place, Holton. OX33 1PR

Erection of a single storey three bay garage out-building.

Refused

12. Reports.

Holton Village Hall Management Meeting August report. Orchard Party held on August 11th. Film Night on September 7th. PAT testing carried out on all Hall electrical equipment.

13. Publications/Letters and forthcoming events

OCC Roadshow – The Merry Bells, Wheatley. Thursday 11th October 2018 2-5 pm.

Maple Tree AGM 26th September – Allan or Mandy East to attend.

Highways Open Days – 6th and 13th October.

NAG Meeting 18th September – Liz and Fred Dike to attend.

Jack Turner book launch 'Geological and Archaeological finds from the fields of Holton' Friday open evening in the Hall to hear talk from Jack Turner and book launch to be arranged.

14. Items for discussion and/or referral to a future meeting

Holton Bus Shelter - Open Day and swap shop on Sunday 7th October. Allan East to co-ordinate and advertise.

Allan East is obtaining views from villagers on the preferred types of play equipment.

The Clerk has been advised that the erection of play equipment would be classed as permitted development but when the plans are formalised a planning opinion could be sought.

Woodland Trust and County Council to donate trees and plaques to commemorate the end of the 1st World War. Check on a suitable area in the village for an eventually large commemorative tree. The most appropriate and safe site would be the Orchard, the Orchard committee to be consulted.

Charlie Bulmer of Hereford Dwellings Co. Ltd has been contacted by the Clerk and the possibility of acquiring a strip of land for a footpath to the Brookes playing fields was discussed. When the future of the Brookes site is known further discussions can take place.

15. Date of next meeting. The next Parish Council Meeting will be held on Monday 8th October 2018 starting at 7.30 pm in Holton Village Hall Committee Room.

There being no further business the meeting closed at 9.00 pm.