

HOLTON PARISH COUNCIL

The Holton Parish Council meeting was held in Holton Village Hall on Monday 14th May 2018 starting at 7.30 pm.

Present:

Chairman Robert Barter
Councillor Roger Farrow
Councillor Brian Pridmore
Councillor Allan East
Parish Clerk Sonja Barter

Also present: John Walsh (District Councillor) Kirsten Johnson (County Councillor)

1. **Apologies:** Anthony Yeates
- 1a. **Declarations of interest:** None

OPEN FORUM

Rev. David Bendor-Samuel and Doris Pridmore representing the Holton PCC discussed with the PC the need to find additional land to extend the burial ground at the Church. The PCC to assess the existing burial areas and the future need. Holton PC agreed to work with and support the PCC. Rev David to contact landowners and report back to the Parish Council.

Kirsten Johnson reported on County Council Highways and the proposed work at the new entrance to Holton Cottage. Grants are available from the County Councillor fund.

John Walsh reported on the District Council. The Local Plan – delays to the publication of the Plan are likely as the proposed housing sites are being re-visited and evaluated.

2. **To confirm the Minutes of the Meetings** of the Council held on **Wednesday 18th April 2018** which had been circulated to all councillors before the meeting

Proposed by Allan East
Seconded by Robert Barter

All agreed

3. **Matters Arising from the Minutes:**

Website – Allan East will be making some changes and additions to the website.

Data Protection – The Parish Council does not hold any personal data which is not available in the public domain.

Bus Shelter – Allan East collecting responses for future use of bus shelter.

Proposals for spending CIL fund money - Allan East has contacted some villagers and is collecting responses.

Letter to Farmers - sent

4. Traffic, Road and Highway Matters

Village maintenance issues to report – Work starting on 21 May - verge improvements by Holton Cottage

Removal of vegetation by kerbing on Waterperry Road – the Deep Clean Biffa team have been contacted.

Super-Users – 2 village residents have volunteered and their details have been forwarded to the Super User team who should be in contact and organise the training sessions.

5. Financial Matters

a. Accounts submitted for payment

Clerk's Salary May	373.00
Clive Laman Village Maintenance April	99.00
Holton PC Insurance Renewal	275.70
R. Taylor Landscapes Churchyard Mowing	171.43
R. Taylor Orchard mowing	144.00
Sharecare Holton Grant	426.00

Payment received from OCC for verge cutting - £749.65

b. Bank balances after paying above

Deposit	£11,201.50
Current	£936.23

c. CIL Funds

Received October 2017	-	£1642.50
To receive May 2018	-	£1642.50
To receive at a later date	-	£3285.00

d. Holton Parish Council Annual Accounts 2017/18

The Certificate of Exemption for an External Audit was completed.

The Annual Governance Statement was completed

The Accounting Statement was completed

Cash reconciliation statements prepared and copies to Parish Councillors

It was proposed by Robert Barter and seconded by Allan East that the Clerk's Report be accepted and the accounts paid. **All Agreed**

6. District/County Councillors

The District Councillor's report was given in Open Forum earlier in the agenda.

7. Neighbourhood Plan – no report

8. South Oxfordshire Local Plan - no report..

9. Oxford Brookes – Planning decision still awaited.

10. Planning Applications

P18/S1457/DPO. Swallow Barn, Waterperry Road, Holton.

Discharge of obligation on application ref. P97/N0758 relating to the Section 106 agreement which ties the ownership of Swallow Barn to 2 Church End Cottages.

No objections

11. Planning Decisions (South Oxfordshire District Council

Appeal Ref: APP/Q3115/W/17/3188341

Terence House, Holton. OX33 1PS.

Appeal dismissed

12. Annual Parish Meeting Thursday 24th May 7.30 pm

Agenda prepared and participants invited. The Chairman to prepare a report
Flyers advertising the meeting to be delivered throughout the village.

13. Reports.

Holton Village Hall Management Meeting May report.

World Cup Football screening 28th June, Film Night Paddington 2 29th June, Summer Event (Steam Engine) 11th August.

14. Publications/Letters and forthcoming events

NAG meeting 16 May – Liz and Fred Dike.

SODC Summer town and parish forum 26 June 6-9pm Didcot.

OCC Roadshow – The Merry Bells, Wheatley. Thursday 11th October 2018 2-5 pm.

15. Items for discussion and/or referral to a future meeting

None

16. Date of next meeting. The next Parish Council Meeting will be held on Monday 11th June 2018 starting at 7.30 pm in Holton Village Hall Committee Room. There will be no July meeting but a meeting to be held on Monday 6th August

There being no further business the meeting closed at 9.40 pm.