

**HOLTON PARISH COUNCIL**

**The Holton Parish Council meeting was held in Holton Village Hall on Monday 11<sup>th</sup> September 2017 starting at 7.30 pm.**

**Present:**

Chairman Robert Barter  
Vice-Chairman Allan East  
Councillor Anthony Yeates  
Councillor Brian Pridmore  
Councillor Roger Farrow  
Parish Clerk Sonja Barter

**Also present:** John Walsh (District Councillor)  
Kirsten Johnson (County Councillor)  
Clare Wright

1. **Apologies:** none
2. **Declarations of interest:** none

**OPEN FORUM**

Kirsten Johnson advised the Parish Council on the Briefing she had attended on the East/West Oxford to Cambridge route proposals. No firm proposals yet. Communities Fund Grant Application form completed. Kirsten will check on progress of re-instatement of double yellow lines in the village and gravel spilling onto road at village green.

Clare Wright raised some concerns regarding the plans at Church Farm House – lack of parking, turning and access space to serve 7 one-bedroom units and the existing three-bedroom flat. The likelihood of parking extending onto the roadway around a bend.

3. **To confirm the Minutes of the Meetings** of the Council held on **Monday 10th July and Monday 18th July 2017** which had been circulated to all councillors before the meeting

Proposed by Robert Barter  
Seconded by Brian Pridmore

**All agreed**

4. **Matters Arising from the Minutes:**  
Website – Anthony Yeates has forwarded the village photos to the web designer. The Clerk to obtain the Parish Council user name and password.

More photos to be sourced.

CIL Payment in respect of Home Close due in October of £1,642.50.

Communities Fund (County Council) Grant Application made for £500 towards the speed/traffic surveys.

## 5. Traffic Road and Highway Matters

Fix my street website – continue to report road defects. Re-installation of the Yellow lines and road markings at the Waterperry Road end of the village has been requested.

County Council Highways have been requested to take a look at the entrances at Holton Cottage and advise on measures to stop the gravel spilling onto the road.

Road Safety Survey Group are holding a Road Safety Awareness Week 25 September until 1 October 2017

Highways to be instructed to carry out the necessary village speed surveys in the next few months.

## 6. Financial Matters

### a. Accounts submitted for Payment

#### August

Clerk's Salary – August	361.25
Clive Laman Village Maintenance July	202.50
Holton Village Hall hire 10 <sup>th</sup> July 2017	13.00
R. Taylor Orchard July	144.00
R. Taylor Churchyard July	171.43
OALC Course – New Councillor	78.00

#### September

Clerk's Salary September	361.25
Clive Laman Village Maintenance August	157.50
Holton VH hire for Road Safety Committee 30/08/17	6.50
R. Taylor Orchard 17 & 25 August	144.00
R. Taylor Churchyard 31 July, 17 & 26 August	257.15
BGG Village Verge Mowing – urban cut 3/8/17	360.00
The Maple Tree – Children's Centre Grant	750.00
Loan Payment (Holton Orchard) D/D	1137.75

**Precept Received 07/09/2017 - £7300.50**

<b>b.</b>	<b>Bank balances after paying above:</b>	
	Deposit	<b>£10,725.30</b>
	Current	<b>£1,071.17</b>

**c. HMRC Payments of £363.97 and £355.75**

No response since acknowledgement received 20 March 2017

**d. Bank signatories forms circulated for completion and return to the Clerk.  
Online payment system introduced.**

It was proposed by Robert Barter and seconded by Allan East that the Clerk's Report be accepted and the Accounts paid. All Agreed

**7. District/County Councillors**

**Kirsten Johnson (County Councillor)** reported earlier in the meeting.

**John Walsh (District Councillor)** – Local Plan and Holton Parish Council's views on any development at Brookes. John Walsh has met with Brookes who will be submitting a planning application in the autumn. Holton Parish Council's position is that only the built site should be developed and the site remain in the green belt. John Walsh appears to support a spread of development beyond the built site which is contrary to the views of Holton Parish Council. HPC do not believe that the argument being used by Brookes Planning Consultants of taking the existing volume to spread outside the built area is a valid argument and not in line with current Planning Policy.

**8. Neighbourhood Plan.**

Roger Farrow reported on the WNP. Extension of the Neighbourhood Plan area at the Brookes site not considered. The NP wording to be revised in line with comments from SODC. Removal of Green Belt Land status for the area in Wheatley off London Road would need a Strategic Environmental Assessment. Not clear at this stage who instigates that process - WNP or District.

**9. South Oxfordshire Local Plan**

Local Plan Briefing to be held on 11<sup>th</sup> October at Didcot. One representative from Holton Parish Council. Six week publicity period running from 11<sup>th</sup> October to 22 November. Also a drop-in event in Wheatley, date to be confirmed.

**10. Oxford Brookes**

Planning Application to be submitted in the Autumn for approximately 600 houses we have been told.

**11. Planning Applications**

P17/S2962/FUL. Church Farm House, Holton. OX33 1PR

Sub division of dwelling house into 7 single bedroom units. Alteration to access to second floor flat.

Amendment No 1 dated 4 September 2017

Holton Parish Council recommend that the Application be **Refused** for the following reasons:

Not against the principle of developing into a number of units but the density should be reduced in view of the inadequate parking provision. The existing space for parking, turning and access is insufficient. On top of this visitors will inevitably park on the narrow road at a dangerous bend.

P17/S2561/HH. The Paddock Bungalow, Holton. OX33 1QF.

Addition of two dormer window structures to highway facing roof elevation.

**No strong Views.**

P17/S3105/LDE. Sheilings, Holton. Oxford. OX33 1PZ

Certificate of Lawful Development.

**12. Planning Decisions (South Oxfordshire District Council) P17/S1899/HH.**

Carina, Holton. OX33 1PZ

Variations on conditions 2 – first floor side extension to be constructed in line with existing front elevation, window sizes to be revised, new works and existing structures to receive rendered finish and 3 – new works and existing structure to receive rendered finish on application ref. P17/SO782/HH. **Granted**

P17/S2156/HH. Poplar Mead, Holton. OX33 1PZ

Work at ground floor to extend front entrance porch and at first floor to enlarge/convert the roof void to create two extra bedrooms and a bathroom.

**Granted**

P17/S2233/FUL. Jasmine House, Holton. OX33 1PU.

Change of use from agricultural land to domestic garden.

**Granted**

P17/S1900/HH. Church Farm House, Holton, OX33 1PR

Proposed extension and roof conversion to existing flat.

**Granted**

P17/S2042/HH. The Reading Room, Holton. OX33 1PS

Second storey side and rear extension over existing plus single storey rear extension.

**Granted**

P17/S1524/FUL. Terence House, Holton. OX33 1PS.

Variation of condition 2 of Planning Permission P14/S3212/FUL – vary the ridge level, siting and external appearance/materials of Building A.

Amendment dated 3<sup>rd</sup> July.

**Refused**

P17/S2524/FUL. Terence House, Holton. OX33 1PS. **Formal notification that the Council declines to determine the application.**

**13. Reports**

Holton Village Hall Management Meeting September report.

Film Night 22 September, Autumn Trivia 6 October.

**14. Publications/Letters and forthcoming events**

OALC Courses – New Councillors Course September 20<sup>th</sup> - Brian Pridmore to attend.

NAG Meeting 13<sup>th</sup> September – Fred and Liz Dike.

SODC Autumn Town and Parish Forum 1 November 6-9pm Wallingford.

**15. Items for discussion and/or referral to a future meeting**

Bus Shelter – Graffiti on the inside walls. Allan East to write in the Village magazine requesting ideas for uses of the bus shelter – lending books, notice board, swap shop, seating, de-fibrillator etc.

**16. Date of next meeting.** The next Parish Council Meeting will be held on Monday 16<sup>th</sup> October 2017 starting at 7.30 pm in Holton Village Hall Committee Room.

There being no further business the meeting closed at 9.30 pm.