

**HOLTON PARISH COUNCIL**

**The Holton Parish Council meeting was held in Holton Village Hall on Monday 10<sup>th</sup> July 2017 starting at 7.30 pm.**

**Present:**

Chairman Robert Barter  
Vice-Chairman Allan East  
Councillor Anthony Yeates  
Councillor Brian Pridmore  
Councillor Roger Farrow  
Parish Clerk Sonja Barter

**Also present:** John Walsh (District Councillor)  
Kirsten Johnson (County Councillor)

1. **Apologies:** none
2. **Declarations of interest:** none

**OPEN FORUM**

3. **To confirm the Minutes of the Meetings** of the Council held on **Monday 12<sup>th</sup> June 2017** which had been circulated to all councillors before the meeting

Proposed by Anthony Yeates  
Seconded by Brian Pridmore

**All agreed**

4. **Matters Arising from the Minutes:**

Draft Policy on awarding Section 137 grant aid – This was approved by the Parish Council and signed by the Chairman. Roger Farrow was thanked for his work on this document. The document will be held with the Standing Orders.

Website – Anthony Yeates has received a quote from Jo Cox Design of Bicester for £600. This quote was accepted and Anthony will contact Jo for further details of payment. 50% is required prior to commencement of the project.

Proposed Robert Barter and seconded Brian Pridmore.

**All agreed**

The Clerk to be instructed to forward the cheque when Anthony Yeates confirms that he has spoken to Jo Cox and not to wait for the next PC meeting in September. It is hoped that the website would be completed in six weeks and be in place for the September meeting.

## 5. Traffic Road and Highway Matters

Fix my street website – continue to report road defects. Yellow lines and road markings to be re-installed now that the road surfacing has been completed.

County Council Highways and District Council Planning Enforcement are investigating the entrances at Holton Cottage.

Road Safety Survey – A letter has been received from the Road Safety Committee setting out the case for a 20 mph limit in Holton.

The Parish Council to make contact with Highways and put forward the proposal for a 20 mph limit and other measures and ask for advice and costings of such a scheme.

CIL funds from the development at Home Close to be investigated.

## 6. Financial Matters

### a. Accounts submitted for Payment

Clerk's Salary – July	361.25
Clive Laman Village Maintenance & Orchard June	458.50
Holton Village Hall hire 12 <sup>th</sup> June 2017	13.00
Holton Village Hall hire Road Safety meeting 19/6/17	6.50
Arrow Accounting Internal Audit fee	238.60
Wheatley Park School Prize	50.00
R. Taylor Orchard June	216.00
R. Taylor Churchyard June	257.15

Received from OCC £749.65 for Grass Cutting

### b. Bank balances after paying above:

<b>Deposit</b>	<b>£8424.10</b>
<b>Current</b>	<b>£435.50</b>

### c. HMRC Payments of £363.97 and £355.75

No response since acknowledgement received 20 March 2017

### d. Bank signatories to be updated and councillors added. Online payment system to be investigated.

It was proposed by Robert Barter and seconded by Allan East that the Clerk's Report be accepted and the Accounts paid. All Agreed

## 7. District/County Councillors

**Kirsten Johnson (County Councillor)** reported on County Council matters: The Maple Tree Children's Centre, Funding from the Councillor's Fund, Parish Transport Representatives. Road repairs to the Waterperry Road by the bridge. Communities fund for village hall.

**John Walsh (District Councillor)** – Local Plan and Holton Parish Council's views on any development at Brookes. John Walsh will be meeting with SODC Officers. A new District Chief Executive has been appointed. New refuse collection lorries.

## 8. Neighbourhood Plan.

Report from John Fox on the progress of the Neighbourhood Plan – circulated. Robert Barter reported on the joint meeting with WPC and the Neighbourhood Plan Group on 20 June. Roger Farrow reported on the WNP.

## 9. South Oxfordshire Local Plan

John Walsh to represent the views of Holton Parish Council at the Local Plan Consultation.

## 10. Oxford Brookes

Wheatley Campus Re-development - Public Consultation on 20 June. Parish Councillors attended. The proposed development was for approx. 700 dwellings covering three-quarters of the total site.

Campus Re-development Meeting – Tuesday 25<sup>th</sup> July 3-5 pm. RSVP individual councillors by 18 July.

## 11. Planning Applications

P17/S1899/HH. Carina, Holton. OX33 1PZ

Variations on conditions 2 – first floor side extension to be constructed in line with existing front elevation, window sizes to be revised, new works and existing structures to receive rendered finish and 3 – new works and existing structure to receive rendered finish on application ref. P17/So782/HH.

**No strong views.**

P17/S2156/HH. Poplar Mead, Holton. OX33 1PZ

Work at ground floor to extend front entrance porch and at first floor to enlarge/convert the roof void to create two extra bedrooms and a bathroom.

**No strong views.**

P17/S2233/FUL. Jasmine House, Holton. OX33 1PU.

Change of use from agricultural land to domestic garden.

**No strong views.**

**12. Planning Decisions (South Oxfordshire District Council**

P17/S1473/HH. Ashfield House, Holton. OX33 1PS.

Proposed two storey rear extension to provide additional bedrooms and new living room. Internal alterations to create new kitchen area and new cloakroom. Existing

house externally rendered on ground floor with larch horizontal boarding above.

Windows replaced with new casement windows.

**Granted**

**13. Reports**

Holton Village Hall Management Meeting July report Orchard Summer Party July 15.

Film Night 22 September, Autumn Trivia 6 October.

**14. Publications/Letters and forthcoming events**

OALC Courses – New Councillors Course September 20<sup>th</sup> - Brian Pridmore to attend.

NAG Meeting 13<sup>th</sup> September – Fred and Liz Dike.

**15. Items for discussion and/or referral to a future meeting**

**16. Date of next meeting.** The next Parish Council Meeting will be held on Monday 11<sup>th</sup> September 2017 starting at 7.30 pm in Holton Village Hall Committee Room.

There being no further business the meeting closed at 9.40 pm.