

HOLTON PARISH COUNCIL

The November meeting of Holton Parish Council was held in Holton Village Hall on Monday 14th November 2016 starting at 7.30 pm.

Present:

Vice-Chairman Robert Barter
Councillor Allan East
Councillor Roger Farrow
Parish Clerk Sonja Barter

Also present: John Walsh (District Councillor), Anne Purse (County Councillor) Leigh Smith (applicant P16/S3495), Jon Tilbury (Old Worcesters, Holton)

The Interests Book was signed by Allan East: Interest in Planning Application P16/S3495/FUL. Home Close, Holton. OX33 1QF. Allan left the room and took no part in any discussion on the application.

1. Apologies: Anthony Yeates

In the absence of the Chairman Anthony Yeates – The chair was taken by the Vice-Chairman Robert Barter.

1a. Co-option of Parish Councillor

The Casual Vacancy has been advertised for the required 14 day period and no election has been called. The vacancy can be filled by co-option onto the Council.

2. To confirm the Minutes of the Meeting of the Council held on **Monday 10th October 2016 which had been circulated to all councillors before the meeting**

Proposed by Robert Barter
Seconded by Roger Farrow

All agreed

OPEN FORUM

Leigh Smith outlined his proposals in planning application P16/S3495/FUL at Home Close, Holton. There will be an amendment to the application reducing the number of dwellings from four plus one existing to three plus one existing in response to the concerns of neighbours and note was taken of the narrow access and measures to limit the impact, retention of the orchard area backing onto existing dwellings and the removal of the workshop buildings.

Jon Tilbury a neighbour of the development raised his concerns regarding the impact of the development on his property.

Anne Purse (County Councillor) reported on the social services funding crisis. The Maple Tree Children's Centre in Wheatley has secured funding from Wheatley Parish Council (£10,000).

3. Matters Arising from the Minutes:

Notice Board – Allan East has this in hand

Website Grants – Website costs and the grant application form being investigated.

4. Traffic Road and Highway Matters

Pot holes – reported on Fix my Street – located and marked on online map (2 just down from The Old Post Office)

Verges – final cut to be organised shortly after the Parish has received the funding from OCC.

Pedestrian and Road Safety Group Minutes circulated. Letter from Chairman of the Group expressing the view that the Group feel that a blanket 20mph limit throughout the village would be a simple and inexpensive method of delivering a reduction in traffic speed and an awareness of the need to drive at a slow pace through the village, making the roads safer for all users. The Group would like to canvass local opinion on this option and other speed reduction methods for Holton. This to be undertaken by some form of questionnaire and the findings aired for discussion at the Annual Parish Meeting in May 2017. The Parish Council welcomed the enthusiasm of the Road Safety Group and their idea of obtaining the views of the village. But expressed the view that any questionnaire would need to be carefully prepared in order to give a fair view of all the village opinions.

5. Financial Matters

a. Accounts submitted for Payment

Clerk's Salary – November	346.33
Clive Laman Village Maintenance October	157.50
Holton Village Hall hire 12 September 2016	13.00
Holton Village Hall hire 10 October 2016	13.00
Holton Village Hall hire Road Safety Meeting 2/11/16	6.50
Oxford Gardening Churchyard	60.00
Oxford Gardening Orchard	110.00

b.	Deposit	7424.92
	Current	654.16

c. HMRC Payments of £363.97 and £355.75

HMRC have been notified of payment errors – letter dated 21 September 2016.

No response

It was proposed by Robert Barter and seconded by Roger Farrow that the Clerk's Report be accepted and the Accounts paid. All Agreed

6. District/County Councillors

John Walsh reported on District Council matters: The progress of the Local Plan and the consultation paper should be available by the end of November 2016. Concerns were raised by the Parish Council on the recent report in the press of Brookes proposing a Planning Application for 750 houses on the whole Brookes site. The lack of consultation with the Parish Council and the concerns that SODC might consider removing the whole site from the Green Belt without listening to the objections from the Parish and which were raised in their response to the Local Plan Consultation.

Simon Rowberry SODC Policy Planner to be contacted and a meeting arranged to discuss the boundary of the proposed development area.

7. Neighbourhood Plan.

John Fox has send a report on the progress of the Neighbourhood Plan to the Parish Council and a report has been posted in the Holton, Waterperry and Waterstock Parish News

Roger Farrow reported on the analysis of the questionnaire and this has been circulated to the Parish Councillors. Some Holton residents have volunteered to take part in workshops to form strategies on various topics

8. South Oxfordshire Local Plan

No feedback as yet from the District – the next consultation document is planned for end of November 2016.

9. Oxford Brookes

Residents' Meeting 8 November attended by Anthony Yeates, report to follow.
Environment Impact Assessment Scoping Opinion Request for Wheatley Campus (proposal for development of up to 750 homes) submitted to SODC.
Workshop with Brookes Consultants and local representatives to be arranged for mid December

10. Planning Applications

P16/S3495/FUL. Home Close, Holton. OX33 1QF

Proposed construction of 1 x2 bed dwelling, 2 x 3 bed dwelling and 1 x 4 bed dwelling, garages, parking and alterations to access drive.

An amended application is being prepared reducing the dwellings by one. It was agreed to await the amended version of the application and respond to the consultation then. At the meeting there were only two parish councillors available as the third had declared an interest in the application and could not take part.

11. Planning Decisions (South Oxfordshire District Council)

None

12. Reports

Holton Village Hall Management Meeting November report: Trivia Quiz on 11th November successful evening. Film Night 2nd December, Xmas Eve and New Year's Eve events organised. Replacement windows ordered and a decision on replacement hall chairs shortly.

Road Safety Meeting 2 November 2016 – Report and letter received. Response to be sent from Parish Council. Matter raised – verge just off the Waterperry Road look at ways of making this verge more accessible to pedestrians. Tractors reported speeding through the village. Walk the village action day proposed for Saturday 11th February 2017. The next meeting is organised for Wednesday 1st March.

13. Publications/Letters and forthcoming events

Letter from Pedestrian and Road Safety Group – reply to be sent.

Letter from BT regarding removal of public telephone box. Note to be placed in the HWW News and village views requested.

13. Items for discussion and/or referral to a future meeting:

Precept planning at the next meeting in December. A budget to be prepared for discussion. It was noted that there are requests of funding for local organisations in response to the cuts in the social service budgets. Requests have been received from Citizens Advice, South and Vale Young Carers and in the future there could be a request from the local Children's Centre in Wheatley.

Christmas Tree Lights – lights to be checked and replacements added if needed. A date to be arranged to install the lights on the tree on the green as usual.

14. Date of next meeting. The next Parish Council Meeting will be held on Monday 12th December 2016 starting at 7.30 pm in Holton Village Hall Committee Room.

There being no further business the meeting closed at 9.50 pm.